

Duany Union
Bylaw

Article (1)

Definition: The Name of the Union

The name of the organization shall be Duany Union in North America and other countries "which would organize exclusively and will be operate to support and promote peace, development to its own entire people worldwide whereby referred to as Duany Union (DU).

Article: (2)

Section: (A)

Item 1-1 Duany Union members residing in the United States, Canada, and elsewhere and their descendants by act of free will adopt these bylaws and hereby declare the existence of the Duany Union Worldwide.

1-2: Duany Union is a non-profit organization based on the equality and aspiration of its members worldwide. This union shall not be used by a group of individuals for their benefit, but for the safeguard of the right and the interest of its members worldwide that may be deemed constitutional.

1-3: Duany union shall be regarded as a recognized body and it has a right to sue and be sued in its name.

1-4: DU shall be non-profit and non-trust charitable that shall seek vocation from the relevant authorities to register as required for tax exempt purpose.

1-5: Nuer language shall be official language of all the meeting and English shall be used in other business transactions. However, other languages may be used during the meeting provided that an interpreter is present.

Article: (3)

Section: (B)

THE SEAT OF THE DUANY UNION (DU)

The headquarters of the DU shall be Omaha, Nebraska and shall establish its branches worldwide, according to the rules and regulations of those countries whereby Duany members reside.

ARTICLE (4)

SECTION: (c)

THE MAIN OBJECTIVES

- 1- To comply with state, province and federal guidelines and to become familiar with the DU program and its functions in the union future.
- 2- To organize interest groups that will always increase participation in DU activities to reinforce cultural awareness and to disseminate information through the union.
- 3- To cultivate the sense of peaceful coexistence and spirit of co-operation among the Duany Union anywhere.
- 4- DU will act in a capacity to encourage its members for educational purposes, relating to the promotion of peace and support of its people and the mutual support of custom and cultural heritage and the social services.
- 5- To promote unity and harmony among the Nuer people in United States and Canada as well as Southern Sudanese alike.
- 6- To promote Nuer cultural heritage through festivals and symposiums to elevate interaction with other multicultural communities worldwide.
- 7- Create projects and participate in the development of the war torn country of Southern Sudan in general and County of Ulang and Nasir in particular to promote the teaching of Nuer language to the children of the Duany Union born in exile as well as in the homeland.
- 8- To provide counseling and support to its members.

9- To encourage teaching of religion into the DU to support the means of the spiritual values to help the children to understand the words of God.

10- Encourage the women to play their vital role in social development of the community.

11- To coordinate links between members in Diaspora and elected officials of Payams back home.

12- Any other objectives specified by the executive committee in accordance with the constitution.

13- To be a sole umbrella between the two counties (Nasir and Ulang).

ARTICLE (5)

SECTION:(5)

PURPOSE

1- Duany Union shall establish various humanitarian, social, and investment schemes as well as education and employment assistance to its people in the future.

2- DU shall rely heavily and strongly on its members support, and the humanitarian agencies, or nonprofit organization to achieve its objectives.

3- Conduct seminars and conferences to enlighten the leaders of the churches for the objectives of DU to meet its goals to encourage Adult Education to its members and the significance of child immunization worldwide.

4- Form committees to assess and plan the various schemes and give proposals for the policies basis and the regulations to control the activities of the association.

ARTICLE (6)

SECTION: (E)

THE AIMS OF THE DU

- 1- To alleviate the poverty and distress suffered by the DU in the exile.
- 2- To advance the education and training of the DU members and their dependants in need, and to assist in rehabilitation them.
- 3- In furtherance of the said aims, but no further or otherwise, the DU shall have the power to.
 - A- Accept subscriptions, donations, devices and request to purchases, take on lease or in exchange, hire or otherwise, acquire and hold any real or person estate, maintain and alter any of the same as are necessary for any object of community and subject to such consents as may be required bylaw, sell lease dispose, or mortgage any such real personal.
 - B- Issue appeals, hold public meetings, and take such other steps as may be required for the purpose of procuring contributions to the funds of union in the form of donations, subscriptions; or otherwise.
 - C- Establish and support any charitable association or body and subscribe or guarantee money to further objectives of the union.
 - D- Do any such other lawful things to further the objectives of the union.
 - E- Identification card in any annual conference will be required to any members of DU, failure to do so shall cause a member to be denied entering, speaking, or voting.

ARTICLE (7)

Section (F)

MEMBERSHIP

- 1- Any DU, male /female age 18 years of ages and over shall be entitled to membership when he or she agrees with DU objectives and he or she shall address his/her application to the executive committee.
- 2- Any interested individuals provided that he/she would abide by the bylaws for the union.
- 3- Any member wishing to withdraw his /her membership may do so upon a notice in writing to the executive body through the Secretary General.
- 4- Any member of the DU can be a member of any organization of the Sudanese worldwide. Or any others nationality who wish to become a member of DU can do so provided that he/she abide by the bylaws of this union.
- 5- DU members shall pay a yearly due of \$60 dollar per member
- 6- DU members shall pay a registration fee of \$10 dollars and it must equivalent in any other currencies.
- 7- Failure to pay the said amount, both yearly and registration fee shall result in the automatic loss of his/her privileges and responsibilities enjoyed by the active

participant.

8- In such a case membership shall be deemed to have fallen to the class of.

A- Active member: This would refer to a member who has paid the prescribed current annual membership fee of full 12 months and registration fee

B- Dormant member: This refers to a member who has not paid their current annual membership fee to DU for period of 12 months. In case that the membership shall be deemed to have fallen to group.

C- Above, dormant membership can be reactivated upon payment of the annual membership fee or more.

9- All DU members shall always carry DU identification Cards during DU activities.

ARTICLE (8)

SECTION: (G)

RIGHTS OF THE MEMBERS

A: Duany Union is a universal organization that has a right to obtains and admits members from difference background including Ulang and Nasir Counties provided that all members abide by the bylaws.

1- Any member has the right to request the financial statement of the union with no fee.

2- A member can withdraw his / her membership any time provided that the executive committee is informed.

3- Any member shall not be held responsible for any failure or collapse of the union unless proven.

4- Any member who loses his/her membership can make an appeal to both the executive body and General Assembly.

5- Upon withdrawal the member is not entitled to a refund for the money he/she donate or contributed to the DU.

6- Any member can run for any five executive positions as long as he/she possesses the requirements needed.

LOSS OF A MEMBERSHIP

B:

- 1- Failure to comply with his /her duties, negative participation that shows the DU meaningless or causing harm to the union.
- 2- Failure to pay subscription for consecutive two years.
- 3- If he/she committed a disgraceful act that is to say misconduct.
- 4- If the member has the motives of instigation or working against the objectives of the union and its Bylaws.
- 5- The executive committee shall issue the decree of loss of membership dismissal of the member for any of the cases or reasons above in accordance with the recommendation or the executive.

ARTICLE (9)

SECTION (H)

THE DUTIES OF THE EXECUTIVES

The executive body shall be comprised of the following five committee members who shall be elected for the duration of Four (4) consecutive years annually by the General Assembly and shall be the governing body of the union and the other board members shall be elected by the said five executives committees and they do have eligibility for reelection of other term.

The executive board directors shall consist of

- A- President
- B- Vice President
- C- General Secretary
- D- Treasure Secretary
- E- Information Secretary

The duties of the board of executive or directories

- A- Shall direct the operation of the union in all administrative, social and financial fields.
- B- Shall convene every six months to follow up the progress of DU work.
- C- Shall select specialized committees to assist in running the activities of the union or select any administrators to run administrative work.
- D- Shall forward periodical reports, or any other programs that will help in the attainment of the objectives of the union in the community.
- E- Collectively, the executive committee shall be responsible for the management and day to day running of the union.
- F- The full term of the board executive shall be four (4) calendar years unless he/she is reelected to the same or different office.
- G- Any other member can investigate a meeting on a petition signed by two thirds of the active members of the geographical state or province.
- H- There shall be multiple meeting in a calendar year if the situation demands.
- I- Shall generate money in fundraising events

The duties of the officers and their job description:

The Chairman

- A- The Chairman of the union shall be responsible for the welfare and the proper administration of the union and shall supervise all activities in addition to the following.
- B- Shall preside over meetings of the executive committee.
- C- In case of his/her absence, the Vice President shall preside over all meetings and in absence of President and VP, Secretary General will preside over all meeting and shall be the spokesperson for the union he/she shall receive all mail and other communication pertaining to the DU.
- D- Shall dismiss any member who violates public order during DU events.
- E- In case of voting tie during Board of Director meeting, the Chairman can break tie.
- F- The Chairman suspends any Board member or a community member for reasonable misconduct until a meeting is call for further explanation.
- G- The Chairman shall not dominate his/her own advisor.

VICE CHAIRMAN:

- A- Shall act on behalf of the Chairman in his/her absence as a figurehead of the Duany Union
- B- He/she can carry out other business assigned to him or her by the Chairman.
- C- In case of Chairman's death or resignation the Vice Chairman assumes the post until the General Assembly is notified and a meeting shall be conducted for elections for the period of 6 months.
- D- Shall perform all the duties of the Chairman when he/she is absent or unable to act.
- E- The Vice Chairman shall assist other committee members and shall carry out such duties and assignments as may be delegated by the Chairman.

SECRETARY GENERAL

- A- Shall maintain written record of the community and dispose of all correspondence as directed.
- B- Shall preserve all documents committed to his /her care and be responsible for sending out notices, and kept all stamps, heading papers etc.
- C- Shall take the minutes and proceedings of the meeting of the DU.
- D- Shall rehear decisions and reports of the community DU.
- E- Shall help the President in the preparation of the meeting and other presidential maneuvers contacts either internally or externally.
- F- Shall receive all applications and other updates on membership lists and address and phone numbers plus other newly assignment delegated to him by the president etc.
- G- In case of absent of President and VP, the Secretary General can take over the duties of DU.

TREASURER:

- A- Shall receive money and donations and manage DU funds.
- B- Keep all checks and bankbooks notes
- C- Shall prepare financial reports quarterly to be distributed to the members.
- D- Shall keep all records of transactions including receipts for future references.
- E- Shall notify members to update their membership application and send notices two months before the expiration date.

F- Maintain up to date records of the financial contributions of members.

G- Must notify the Chairman of any financial matters.

H- Keep the accounts of the union and provide annual reports, in accordance with legal requirements.

I- He/she will be subject to auditing when required or ordered by financial committee.

J- Shall be a cosignatory of the checks drawn on the community's accounts.

THE INFORMATION SECRETARY:

A- He/she will process all information received for popular consumption by the general community.

B- He/she shall know the addresses and phone of the members of all the DU members.

C- Shall be responsible for the publication or promotion of the union interest as it required by law.

D- Oversee the technical aspects of the production of all documents, the report publication draft for research papers etc.

E- He she shall assist newcomers to adjust to their new environment.

ARTICLES (10)

SECTION: (I)

THE BODIES OF THE UNION

The bodies of the union shall comprise of the following.

GENERAL ASSEMBLY:

The General Assembly refers to the gathering of all members of the DU who at the same time, shall be comprising of those who fulfill their membership requirements as stipulated on Article 7, of the active members of this constitution.

General Assembly shall carry out the following duties.

A- Shall be supreme authority of the union during the sessions.

B- Shall elect the Board of Directors committee of the DU in every Four (4) years

consecutively and confirm the newly elected leaders.

C- Shall ratify the budget of the union on yearly bases if required

D- Shall call a vote of no confidence to the President at the approval of the two third 2/3 majority of the General Assembly after a thoroughly investigation conducted and their decision must be respected by the leadership of Duany Union.

E- Shall ratify the general policies and program of action, and shall review all yearly work of the union and its reports, and pass judgment of the responsible bodies

ARTICLE (11)

SECTION (J)

THE MEETING OF GENERAL ASSEMBLY

The General Assembly shall meet once a year and the union shall hold an annual meeting quarterly. A notice in writing to all members shall be delivered in the mail or by website one month prior to the meeting. The quorum for conducting any meeting shall be two thirds of the majority of the General Assembly. If the quorum is not attained at three successive meetings the 4th meeting should be conducted within a period not exceeding two weeks with the attending members of General Assembly. Special meeting may be called by the President upon the receipt of a petition signed by two thirds of the members setting forth the reason to calling a meeting. Two thirds of the members shall constitute a quorum at any meeting. All the meeting of the DU are to be open to all its members unless designated as being executive. Decisions be made in executive sessions must be presented and voted in open session before becoming effective.

ARTICLE (12)

SECTION (K)

ELECTIONS

A- all active members shall be eligible for any office in the DU

B- any candidate standing for any of the five positions in the executive body must submit a written statement to the electorate committee stating his/her candidacy

including name, address, and a brief summary of education level and what he/she intends to do if elected.

C- Any candidate for Presidency of DU must be 25 years or older and must have at least Associate degree or higher to qualified the post of executives. Others vacancies are open to twelve (12) grader and higher and must at least 18 above.

D- All candidates will be required to have 3 minutes brief to the General Assembly for their vision regarding the union's future progress.

E- All candidates should register a month before elections and must pay the candidacy fees.

F- Nobody should be elected if he/she not an active members and nobody should be elected at his/her absence.

G- There shall be a free and fair election to all active members regardless of their background according to the bylaw.

H- The electorate committee comprise of five persons shall be elected by the General Assembly one month before the actual expiration of the term.

I- The newly elected executive body shall take over office one month after their election day and until the last day of the term.

J- The outgoing executive body shall remain in charge of all operations of the union until the newly elected executives are sworn in the office.

K- Any outgoing committee member is eligible to be reelected if the General Assembly wishes him/her to retain the same office of his/her previous term or new.

L- Duany Union source of power come from representative of Payams. All Payams has a legal right to elect candidates who will represent them in Duany Union highest offices. After the installation of all Payams representatives into office, the representatives must make sure that theirs action is not longer servicing or representing their Payam, they will be working on the interest of the DU Period.

ARTICLE (13)

SECTION: (L)

VOTING

A- The secretaries of the union should be nominated and elected by the DU at the General Assembly meeting together with the executives offices mentioned above.

B- The term for this Board of Directors committee shall be four consecutive full calendar years, unless he/she voluntarily resign or be reshuffled.

C- All elections shall be by secret ballot.

D- Successful candidates shall receive an absolute majority of the vote's cast and if no candidate receives a majority vote of the first ballot, the names of those two candidates who have received the highest number of votes shall be reprocessing for re-election.

E- Any member who has not withdrawn from membership, nor been suspended nor expelled, shall have the right to vote at any meeting.

F- All voting shall be made in person, not proxy.

G- The executive shall formulate bylaws of the DU, and some laws when approved by the General Assembly.

H- During the voting the Union shall bring in any outsider to witness the voting process.

ARTICLE (14)

SECTION (M)

GUIDELINE OF THE Board of Directors

BODY:

A- The Board of Directors committee shall be responsible of setting the date, time, agenda, and location of all the meetings

B- The Board of Directors committee is responsible for running the daily operations of the union.

C- Any Board members who acts outside of his/her jurisdiction should be accountable to the General Assembly.

D- The General Assembly has the right to ask for the resignation of any executive member who failed to carry out his /her responsibilities as required by these bylaws.

E- Any newly elected Board must submit a budget to the General Assembly within quarterly or (90) days of taking office.

F- The Board members can recommend and grant honorary membership to anybody, provided that it is approved by the General Assembly.

G- The Board member without consent of the General Assembly can approve budget for refreshment and other necessary required by the process or duties etc.

H- Board members shall not be pay for their services to the union, until the union fully maintain it position and generated enough resources that would allow it ability to hire or make those who are key player a full times jobs.

I- Board members shall have a budget of operations determined by the General

Assembly if necessary.

ARTICLE (15)

SECTION: (N)

GUIDELINES OF THE GENERAL

ASSEMBLY:

A- Any member who intends to bring a non-member to a meeting should seek permission from an executive body one day before the meeting to avoid embarrassment.

B- Any individual member who wants to represent or perform any activities on behalf of the union should obtain written consent from the executive body.

C- Meetings parties, and social gatherings organized by the union but held at a private place must comply with the regulations of that place.

D- All members shall make themselves available for the activities of the union. This is voluntary bases work and nobody will be paid for his /her service at least under other circumstances.

E- All members shall not use offensive language during meetings; however, constructive arguments are encouraged while discussing an issue.

F- Duany Union members shall be expected to be punctual for all meetings and other social gatherings.

G- Meeting shall commence if fifty one percent (51%) of the members informed are present.

H- When commenting, answering or asking a question members are expected to be clear and precise and not imposing and argument.

ARTICLE (16)

SECTION: (O)

1- RATIFICATION OF THE CONSTITUTION

A- The constitution shall be ratified by two thirds of the majority of members present at the meeting.

B- The constitution shall be amended by two thirds of majority of the members or

General Assembly present at the meeting.

C- Ratification and amendment of article shall be done by majority vote.

2- AMENDMENT

A- These articles may be amended up on adoption by the General Assembly of resolution setting for the amendment in the manner provided by laws.

3- CONSTITUTION

A- The constitution of the union shall be adopted by the General Assembly.

B- The power to alter, amend or repeal the constitution and to adopt a new constitution shall be vested in the executive body at any regular or special meeting of the General Assembly.

C- The constitution contains provisions for the regulation of affairs of the community not inconsistent with the law of the articles of incorporation

D- These bylaws may be amended at any business meeting by a simple majority of the members following the procedure listed below.

E- All suggested amendments will be provided to members with the proposal in advance of the next regularly scheduled meeting.

F- The Secretary General will provide members with the proposal in advance of the next regularly scheduled meeting.

G- At the above mentioned, the DU will entertain presentations and discussions of the proposed amendment and will vote on said amendment.

H- The DU may amend bylaws from time to times in as may aspects as may be desired so long as amendments contain only such provisions that are lawful.

ARTICLE: (17)

SECTION: (P)

CODE OF CONDUCT

A- No member shall use physical force during the meeting; otherwise the police will be informed to deal with the individual situation. Any member in dispute with another member shall file a complaint and address it to the General Secretary.

B- No member shall use offensive language during the meeting or any social gatherings such as parties.

C- Any member of the executives or boards, who misconduct the DU resources, must be taken to the courts and if it convicted, he /she will be automatically dismissed without any regard.

ARTICLE: (18)

SECTION: (Q)

AUDITING

The General Assembly shall appoint three members yearly to audit the financial records of the union and submit a copy of the report to the General Secretary and keep the other copy for General Assembly and shall bear the signature of both Secretary and auditors.

REVENUES

The DU shall obtain its finances from the following category or sources

- 1- Membership yearly contribution free.
- 2- Grants and donations from the members and non members, such as non profit organization and churches
- 3- Fundraising parties
- 4- Other funds
- 5- Projects of the union and its productive activities
- 6- Any other legal source approved by the Board of Directors body.

HOW TO USE FUNDS

- A- The money shall be used to meet goals set by the union
- B- The Treasurer shall present financial statements quarterly to the Board members.
- C- The accounts of the union shall be audited annually by the auditors
- D- The President, Secretary General and the Treasurer shall be the signatories to all the financial transactions.
- E- The money of this union shall be kept in a savings, checking, bank account or invested.
- F- A registration free of \$10 dollars shall be levied for any new member to process the membership application.
- G- Members have to give their monthly contribution to the Treasurer or remit such money directly to the union account. Upon reviewing the bank statement, receipt shall be issued to the members who remit money for his/her monthly contribution directly to the account.
- H- Upon becoming a member, an individual shall pay the registration free comprised of \$10 dollar which will add to the \$60 dollars of yearly contribution in U.S currency.

ARTICLE (19)

SECTION: (R)

DISCIPLINARY MEASSURES AND EXPULSION OF MEMBERS

Penalties imposed on any member who violates the rules and regulations as stipulated in Article 17, section P, shall be ratified by the board of discipline appointed by the President of the union and the following are disciplinary measures:

- 1- Suspension of the membership for a period not exceeding one year.
- 2- Dismissal from the DU
- 3- Any member who violates the rules of law shall be suspended or dismiss from the DU after a written notice depending on the degree of the violation.
- 4- Any member who misuses the union funds shall be required to pay back, in full amount. Failure to do so may lead to dismissal and a case shall be opened against him/her in the court of law.

ARTICLE (20)

SECTION: (S)

DISSOLUTION

Duany Union may be dissolved by a resolution presented at a special general meeting for this purpose, the resolution must have the assent of two thirds of those present and voting such a resolution may give the instructions for the disposal of any assets remaining after satisfying any outstanding debts and liabilities. These assets shall not be distributed among the members of DU but will be given to the other charities with similar aims to that of the DU. If effect cannot be given to this provision, then the assets can be given for some other charitable purpose. The union shall be dissolvable if its aims and objectives are not accomplished. Union may be dissolved if it collapses due to disagreement or division among the members; the funds that had been collected, if any will be given away to charity.

ARTICLE: (21)

SECTION: (T)

UNION ADDITIONAL GUIDELINES:

1-STUDENTS

A- Full time student from ages 18 and above with a part time job shall contribute to the union \$50 dollars a year.

B- Part time students aged 18 years and above with a full times job shall contribute to

the union the same amount of \$60 dollars on yearly bases.

2-Disabled

Any person who is disabled and not able to perform work because of illness, either partial or total and his /her life depends upon government allowances shall contribute \$30 dollars on a yearly bases.

3- Women

Unmarried or single woman under welfare shall contribute \$30 dollar on a yearly bases.

5- DU Yearly Conference

The yearly conference of the DU meeting shall be held anywhere chosen by the individual state of the majority because of the accommodation process.

LOCAL PAYAMS

A- The local Payams must be responsible for all the problems, including emergency contributions in their local states or provinces.

B- The Payam coordinators are encouraged to collect what their members have in pocket when the executives issue an order across the country. The emergency may be solved by the local contribution, when the case is too big the immediate contribution is required.

C- The Payams which have not yet contested in the Board of Directors committee yearly elections are encouraged to send their own representative of their endorsement.

D- In a case of misuse of Due's funds, all the necessary means will be used or police if DU fails to resolve it peacefully.

BORROWING

DU prohibits or doesn't allow such a case as borrowing money.

DUANY UNION MISSION STATEMENT

DU's mission is to bring all the members together, to make everlasting peace with other groups who are left over, and work harder to build firm relationship with other Nuer communities as well as Southern Sudanese ethnic groups in particular. The executive board is required to work harder to achieve its goals under one umbrella.

